

1. Personal Details

Title:	Mr/Mrs/Ms/Miss		Other (please State)	
First Names:			Surname:	
Permanent Address	House No. Name:		Postcode:	
Street:				
Town/City:				
Temporary Address	House No. Name:		Postcode:	
Street:				
Town/City:				
Email Address:				
Date of Birth:		Age:		National Insurance No.:
Home Tel No:		Mobile Tel No:		Work Tel:
Trade (Job Role):	Please attach copies of all Trade Certificates		Current ECS/CSCS card held Yes or No?	Please attach copies of all cards
Next of Kin			Next of Kin Tel No.	
Do you hold a full current UK driving licence? Yes or No				
Preferred Pay Method: CIS/PAYE/LTD				
UTR Number				
Bank Account Name				
Bank Account Number and Sortcode				
Nationality (this information is required by the Employment Agencies Act) please specify:				

To be completed by Non-British and Non-EC Nationals only

Date of entry into UK		Do you require a work permit? Yes or No	
		If Yes when is the expiry date?	
Do you have any unspent cautions or criminal convictions? Yes or No?			Please note under the Rehabilitation of Offenders Act 1974, you do not have to disclose any spent convictions
If Yes, please specify Date, Offence and Sentence/Fine imposed :			

2. Medical Details

Do you have any illness or Disability that may restrict the type of work you are able to carry out?		
If Yes please specify:		
Are you currently receiving treatment from your GP or any other Medical related specialist?		
If Yes please specify:		

3. Proof of Identification

By Law we are required to check that **BEFORE** applicants start work that they are eligible to work in the UK and retain documentation that provides evidence of this. Until we receive this paperwork we would have to delay this application, this could result in a delay in your wages being paid.

Please enclose 1 copy from list 1 and 2 copies from list 2

<p>List 1</p> <p>Signed current Passport</p> <p>Passport containing a UK Certificate of Entitlement to live in the UK</p> <p>EEA Member State Identity Card or Passport</p> <p>UK Residence Permit</p> <p>National Identity Card with Photograph</p>	<p>List 2</p> <p>Birth Certificate Issued in the UK</p> <p>Birth Certificate Issued in the Isle of Man, Ireland or the Channel Islands</p> <p>A document issued by a previous employer, Inland Revenue or Jobcentre Plus etc, that contains your National Insurance Number</p> <p>Current Photocard EU Driving Licence</p>
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3. Proof of Identification (cont'd)

In addition to the previous documentation requested we also require 1 copy from the list below

Recent (within the last 3 months) Utility bill or Statement	Local Council Tax notice for Current Year
Recent Bank, Building Society or Credit Union Statement	Inland Revenue Self Assessment Statement/Demand
Recent Mortgage Statement	House or Motor Insurance Certificate

4. Employment History (Please start with most recent and try to give 5 years)

Employer	Position Held	From	To	Reason for Leaving

5. References

Please give names of 2 Employers that can testify to your working ability and confirm your trade

(if this is not possible, then please give 2 references that can describe your character/suitability for the position applied for)

Company	Name	Title	Tel No:	Email Address

6. Agreement Terms

1	I understand that under the Data Protection Act 1998 GJL Talent Ltd is registered to hold information about individuals both on computer and in paper files, including verifying ID, confirming eligibility to work in the UK and administering personal details
2	By Signing this application, I am consenting to GJL Talent Ltd holding and processing personal data, I agree to such data being passed to third parties (such as Trade Union and Insurance Providers)
3	We are under no obligation to offer you work, any false declaration will result in the termination of this contract
4	I have read and agree the Terms of Engagement attached and information provided is true and accurate to the best of my knowledge
5	I agree to inform GJL Talent Ltd of any changes to the information in writing
6	I agree to allow GJL Talent Ltd to contact me via telephone, email or SMS messaging unless I advise otherwise in writing

Signed by Temporary Worker			
Print Full Name		DATE	