



# GJL Talent Ltd

Lake View House, Tournament Fields, Warwick, West Midlands, CV34 6RG

Name: .....

Week Ending:

DATE	CUSTOMER	SITE/DEPOT	START TIME	FINISH TIME	TOTAL SHIFT HOURS	TOTAL BREAK	PAYABLE HOURS (OFFICE USE)	ADDITIONAL COMMENTS	CLIENT SIGNATURE
MON									
TUE									
WED									
THU									
FRI									
SAT									
SUN									
TOTAL HOURS									

Worker's Signature:..... Date:.....	Client Authorised Signature:..... Print Name:..... Date:..... *I confirm I am authorised to sign this timesheet on behalf of the Hiring Company	<table border="1"> <tr><td>Total Hours Payable</td></tr> <tr><td> </td></tr> </table>	Total Hours Payable	
Total Hours Payable				
Hours checked by Payroll:..... Date:.....				

\*By signing this timesheet you are confirming that the work carried out was to a satisfactory standard, that the hours worked are correct, breaks have been deducted accordingly and the subsequent invoice will be paid in accordance with the exclusive Terms of Business of GJL Talent Ltd that you have been duly issued and accepted.

CANDIDATE: Please send timesheet by 9AM MONDAY to - Email: mark@gjltalent.com Text: 07305 083098  
 PLEASE MAKE SURE YOUR TIMESHEET HAS BEEN SIGNED BY THE CUSTOMER. FAILURE TO GET YOUR HOURS AUTHORISED MAY RESULT IN DELAYED PAY.